



TODD TOWNSHIP
804 Crocus Hill Street E.
Park Rapids, Minnesota 56470

CHAIRMAN:
JAMES SCHAUER

CLERK
PATRICIA CADREAU

TREASURER:
SUE ZINNIEL

SUPERVISORS:
KEITH MIKUS
BOB MEIER

LOWER LEVEL OF THE LAW ENFORCEMENT CENTER ROOM B109
Regular Town Board Meeting - July 8, 2019 - 7:00 PM

Supervisor Chair James Schauer called the meeting to order with the Pledge of Allegiance.

Present: Supervisors Schauer, Keith Mikus, Bob Meier, Treasurer Sue Zinniel and Clerk Pat Cadreau absent.

Others Present: Ben Cumber, Logan Tjossem, Kelly Citrowski, Cleo, Rose and Mike Williams, Josh and Jasmine Kruchowski and Lynn Eaton (Civil Engineer from Widseth, Smith, Nolting - Bemidj).

Motion by Mikus that agenda be approved as written, motion was seconded by Meier, no discussion and motion passed unanimously.

Motion by Meier to approve minutes of the June 10, 2019 Township Board, motion was seconded by Mikus, no discussion and motion passed unanimously.

Motion by Meier that Treasurer's report for June, 2019 be approved as presented, motion was seconded by Mikus, no discussion and motion passed unanimously.

PUBLIC INPUT - Eureka Road - black top question - black top in front of shop and all the way out over the road, would have to be inspected. No permits needed. Need to get in contact with Logan Tjossem.

REPORTS

A. ROADS

- 1) Chloriding finished,
- 2) Brushing - north side of Fishhook Lake
- 3) Motion by Meier that township puts 4 " of gravel on Fenwick Circle, motion was seconded by Mikus, no discussion, passed unanimously.

4) 109th Ave - install culvert on south side, no culvert needed on north side put fitting on the end. Cleaned out the ditch on north side

REPORTS (cont.)

B. PLANNING AND ZONING

1) Permit activity - Applications for Driveway R/W - Fenwick and Fisher Lane

2) **Firehammer** - Logan is to contact Firehammer to come on to his property.

Attorney states “hold off on letter” until township knows with what conditions they are dealing.

3) **Kolsar** - same situation as Firehammer.

4) **Grell** - met on site and went over the plan for home and septic. Need landscape plan. Trees are planted but nothing formal.

5) **Johnson - complaints** - Logan will review the CUP and if there is violations, will send a letter pertaining to the complaints.

6) **Williams IUP** - went to Planning Commission on July 2, 2019 - Planning Commission is in favor of IUP with conditions. Second dwelling on the parcel through IUP. Dwelling 800 sq. foot and shop for personal use to be used only by Michael Williams (Cleo and Rose son). Reviewed within one year and if dwelling is used for Commercial purpose must get a CUP. Interim Use Permit has to have an end date to be reviewed. Land will have to split (5 acres) at some time.

County has changed the land split process and it is much easier. Decided to meet in 2 weeks to give attorney time to review and time for Williams to contact county. Will wait to hear from Williams before sending to attorney.

7) **1st Church of the Nazarene** - adding a school as secondary use of church.

Concerns of Planning Commission - traffic control on Western Ave. and danger of children running around, maybe a buffer zone. 22 students enrolled, set a max. of 40 students. “Grandfathered in” as non-conforming in agricultural zone, attorney suggests a text amendment to allow Interim Use Permit. Motion by Mikus that township establish a text amendment allowing school in an

established church only in an agricultural zone, motion was seconded by Schauer and passed.

UNFINISHED BUSINESS:

A. REORGANIZATION - reviewed - motion by Meier that the rates remain the same except changing rate for Deputy's to \$20.00 per hour; Board and Planning Commission hourly to \$15.00 per hour; Election judge \$15.00 per hour, Head judge \$20.00 per hour and Ass't Head judge \$18.00 per hour; ROW/Driveway Chair - Logan Tjossem, motion was seconded by Mikus and passed unanimously.

NEW BUSINESS: NONE

OTHER BUSINESS:

A. Correspondence - None

B. Motion by Meier to pay all approved claims as presented by clerk, motion was seconded by Mikus and motion passed unanimously. Checks 5778 thru 5799

(5791 void, 5792,93,94,95 in August) for a total of \$33,448.99 were paid.

C. Motion by Schauer to send Meier to Hubbard County Township Association in Farden on Monday July 15, 2019, motion was seconded by Mikus and Meier abstained.

D. Andy Schauer - motion by Meier that township reviewed the split and recommend that they move forward with the county, motion seconded by Mikus and passed.

E. Next Board meeting is August 12, 2019.

Motion by Meier that meeting recess at 9:02 PM until Monday July 22, 2019 at 6:00 p.m. in Law Enforcement Bldg. motion was seconded by Mikus and passed unanimously.

LOWER LEVEL OF THE LAW ENFORCEMENT BUILDING

July 22, 2019 - Reconvened meeting of July 8, 2019 - 6:00 p.m.

Those in attendance Supervisors Mikus, Schauer and Meier, Clerk Cadreau and Rose and Cleo Williams

B. PLANNING AND ZONING (CONT.)

1) **Cleo and Rose Williams** - withdrew their application, motion by Meier that letter be sent to county that Todd Township is in favor of the split, motion was seconded by Mikus and passed unanimously. Clerk is to add up William's expenses for August meeting.

2) **1st Church of the Nazarene (Heartland Christian School)** - withdrew their application. Building Code Official inspected the school and will give them a report, the school will send a copy to township. The school will then return to Township Board to move forward. Motion by Mikus to rescind motion made earlier in meeting pertaining to text amendment, motion was seconded by Meier and passed unanimously. Motion was made by Mikus send text amendment for 1st Church of the Nazarene (Heartland Christian School) in agriculture zoning to the Planning Commission, motion was seconded by Meier and passed unanimously.

3) **Eureka Road** - must work with Cumbers so the driveway and road match up perfect.

4) **Firehammer** -Planner Logan Tjossem was instructed to send letter and in 10 days, if no reply, proceed with clean up.

Motion by Mikus that meeting be adjourned at 6:20 p.m., motion was seconded by Meier and passed unanimously.

Pat Cadreau, Clerk,

Todd Township

These are unapproved minutes.

Approved 8/12/2019 Chairman James Schauer

Clerk Patricia A Cadreau



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